

# ***Eagle River Optional Steering Committee Meeting Minutes***

**October 11<sup>th</sup>, 2016**

In attendance: Mr. Long, Cherie, Ashley, Megan, Lisa Losordo-Santo, Codie, Lisa, Charis, Kaleigh, Anna, LJ.

Meeting called to order by Codie at 5:41pm

1. Budget report, explanation of requested format. (Kaleigh)
  - a. Looking for a new treasurer for the 2016-2017 year.
  - b. 15 families left to pay for fees, for a total of \$3,500 toward field trips. Need \$4,600 to cover field trip needs for the year. \$300 difference has been covered by donations. Coordinating with teachers to narrow down scholarship needs.
  - c. \$200 budget approved for purchase of new acrylic paint for the community room. Kaleigh moved, Jenn seconded and remaining in favor of moving to cost check and purchase.
  - d. Budget report approved
2. Fund Raising : (Kaleigh and LJ have coordinated a partnership for fundraising.)
  - a. Kids Kreation- artwork has been done, email to go out to remind parents to take a look in the hallway within the next week.
  - b. Northern Lights coupon book, retail for \$55, the profit we make is dependent on how many are sold. There will be no sales quantity requirement. We can turn back any books we do not sell at the conclusion of the fundraiser. LJ looking into the possibility of selling them outside of a grocery store. PTA liaison substitute, Megan, ok'ed the sale of the coupon book at the Fall Carnival.
  - c. Bowling night option- LJ to follow up
  - d. Kaladi coffee sales fundraiser, looking into having an Eagle River Elementary blend. Notification of Kaladi coffee and Northern Lights coupon book to come soon
3. Approval of last meeting minutes from 9/13/16. Kaleigh approved, LJ seconded
4. Eagle River High School- team building even (Lisa)
  - a. Took a little while to warm up to Mr. Hahn's students, the K-1 students found it most challenging.
  - b. Use of wristbands worked well to keep order and didn't come off like name tags would have. Ned to add to budget needs next time.
  - c. Follow up event on 1/27 will be at the high school, will need to coordinate drivers.
  - d. Mrs. Dolan's class wrote thank you notes to the high school students and teachers involved.
  - e. Picnic lunch and parent volunteers went well.
5. Fall Carnival (Felicia/creative and Amanda/logistical):
  - a. Oct 29<sup>th</sup>, emails have begun for volunteer spots
  - b. Another email to go out this week about the donation list from the Opt side and one for the donation of candy to go out from the PTA. Coordinating with Erin to have all emails go school-wide, instead of just to Opt families
6. Learning Labs (Daniela and Shannon):

- a. Scheduled for Wednesday, November 16<sup>th</sup>, February 1<sup>st</sup> and March 29<sup>th</sup>.
  - b. Fliers and emails going out this week to encourage parent volunteers, topics and labs named.
  - c. Coordinating lunch needs, Mrs. Dolan, Mr. Long and Dr. Long need to move to a 12:30 lunch. Codie to email Mrs. Dolan to make sure picnic format worked, then she will email Daniela and Shannon to verify plan.
7. Craft Day (Cherie with Danae Bee as co-chair):
- a. Dec 9<sup>th</sup> and Dec 16<sup>th</sup> from 9:15-11:30
  - b. Mrs. Spain's students to help with second day of crafting to help wrap it up, continue crafting or she will need them to help clean up after the evening performance of the class play.
  - c. Community service projects attached to Craft Day will be greeting cards for the senior center and braided dog toys for "Friends of Pets" shelter (who currently has a partnership with Mrs. Spain)
  - d. Shout out to Alexis for help with supplies
  - e. Look into picnic lunch format on those days, confirm with Mr. Ruggles, Miss Angie and teachers.
  - f. Cherie has touched base with each teacher to determine any non-traditional allergies that we need to be aware of in the planning of crafts.
  - g. Last year's concerns addressed 1) adult size scissors and fabric scissors (marked as such) have been purchased 2) need more gift wrapping space 3) make sure ignite room free of glitter 4) more duck tape
8. PTA liaison for tonight- Megan
- a. Ace's game event in January.
  - b. Turkey bingo Nov 8<sup>th</sup>. Will be borrowing bingo board from community room.
  - c. Pondering a color run for spring
9. Principal Losordo-Santo's report
- a. Photos of PTA in current newsletter, would like to do ERO steering in a future edition
  - b. CHAMPS (conversation, help, activities, movement, participation, success) in all classrooms and common rooms. Recognition by way of the silver spoon. Emphasizing on team work and dialog about expectation. Link in newsletter and on FB.
10. New Business:
- a. Kaleigh motioned to purchase a box of paper for the office because we make so many copies, but LJ offered to a box
  - b. Cherie asked about status on ERO directory, LJ taking care of it.

Meeting ended at 6:38pm

Current Steering Committee:

Officers:

Co-chair- Codie Costello

Co-chair- Lisa Norbert

Secretary- Charis Cotton

Treasurer- Kaleigh Wotring

Standing Committee Heads:

Volunteer Coordinators- Cherie Shirey and Anna Lux

Learning Labs- Daniela Valenote and Shannon Oelkers

Fundraising- Kaleigh Wotring

Garden- Nicole Mercer

PTA Liaison- Sarah Rutkowski

Event Committee Heads:

ERHS Team Building- Lisa Norbert

Halloween Carnival- Felicia Hanna

Parent Information Night- Lisa Norbert

Craft Day- Cherie Shirey

Visit our Schools- Cherie Shirey

Spring Meeting- \_\_\_\_\_